

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting February 2, 2012

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 2, 2012 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Vice-Chairman Neal Smith and Treasurer Timothy Laubscher

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, Admin. Secretary Susan Seebold and Operator Scott Sharp

VISITORS PRESENT:

None

MINUTES:

The Authority members reviewed the minutes of the January 5, 2012 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the January 5, 2012 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

None

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Solicitor Robert Cravitz reported that the Water Main Agreement between Penn Township Municipal Authority and Christ United Methodist Church has been signed by both parties. Further discussion was tabled until Christ United Methodist Church is ready to proceed with the water and sewer construction agreements.

GRAND OAK ESTATES:

Chairman Thomas Ferry reported that as of today, an escrow account has not been established for Grand Oak Estates. Further discussion was tabled until an escrow account is established for the Grand Oak Estates Land Development.

PTMA WELL HOUSE ACCESS ROAD:

Inspector Pete DeWire reported on the status of the plans for the proposed PTMA well house access road easement. Inspector Pete DeWire further reported that a survey for the above-mentioned easement will be completed in the near future.

PTMA WEBSITE DOMAIN/HOST RENEWAL:

Assistant Secretary/Treasurer James Newman reported that the renewal of the PTMA website domain name and host site will be due in the near future. After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to renew the domain name and host from Go Daddy.com for a two-year period. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he has nothing further to report.

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INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire reported that the property owners at 112 Salem Glenn Blvd., plan to add a substantial addition to their home, which includes the addition of a bathroom that will require an extension of the home's sewer lines. After a brief discussion, Inspector Pete DeWire was instructed to have the homeowners contact the PTMA office to complete an addendum to their existing sewer permit and pay the required inspection fees. It shall be noted that the above-mentioned project will only affect the internal plumbing of the home and will not require an additional connection to the PTMA sewer system.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Timothy Laubscher:

Financial Reports:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Authorization of Bill Payments:

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the February 2, 2012 PTMA meeting at 7:28 p.m. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***